

# Agenda

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## Council

Date: **Monday 11 July 2011**

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Time: **5.00 pm**

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Place: **Council Chamber, Town Hall**

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For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

# Council

## Membership

Lord Mayor                      Councillor Elise Benjamin

Deputy Lord Mayor          Councillor Alan Armitage

Sheriff                              Councillor Jean Fooks

Councillor Mohammed Abbasi

Councillor Mohammed Altaf-Khan

Councillor Antonia Bance

Councillor Laurence Baxter

Councillor Tony Brett

Councillor Stephen Brown

Councillor Clark Brundin

Councillor Jim Campbell

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Stuart Craft

Councillor Roy Darke

Councillor John Goddard

Councillor Michael Gotch

Councillor Beverley Hazell

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Bryan Keen

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Joe McManners

Councillor Mark Mills

Councillor Matt Morton

Councillor Susanna Pressel

Councillor Bob Price

Councillor Nathan Pyle

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Dee Sinclair

Councillor Val Smith

Councillor John Tanner

Councillor Bob Timbs

Councillor Ed Turner

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

Councillor Nuala Young

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## SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 11 July 2011 at 5.00 pm to transact the business set out below.

*Peter Sloman*

Proper Officer

## AGENDA

	<b>Pages</b>
<b>1 MINUTES</b>	<b>1 - 48</b>
(1) Minutes of the ordinary meeting of Council on 18 April 2011	
(2) Minutes of the annual meeting of Council on 19 May 2011	
<b>2 DECLARATIONS OF INTEREST</b>	
<b>3 APOLOGIES</b>	
<b>4 APPOINTMENTS TO COMMITTEES</b>	
<b>5 LORD MAYOR'S ANNOUNCEMENTS</b>	
<b>6 SHERIFF'S ANNOUNCEMENTS</b>	
<b>7 ANNOUNCEMENTS BY THE LEADER</b>	
<b>8 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE, THE CHIEF FINANCE OFFICER AND THE MONITORING OFFICER</b>	

## **9 ADDRESSES BY THE PUBLIC**

To hear addresses from members of the public in accordance with Council Procedure Rule 11.8 for which the required notice (1.00pm on Thursday 7 July 2011) and the full wording of the address has been given to the Head of Law and Governance.

## **10 QUESTIONS BY THE PUBLIC**

To hear questions from the public in accordance with Council Procedure Rule 11.9 to the Leader or other Board Members of the City Executive Board for which the required notice (1.00pm on Thursday 7 July 2011) and the full wording of the question has been given to the Head of Law and Governance, and to hear responses from those Members.

## **11 CITY EXECUTIVE BOARD DECISIONS (MINUTES) AND SINGLE EXECUTIVE MEMBER DECISIONS (DECISION SHEET)**

49 - 60

### City Executive Board decisions (Minutes)

- (1) Minutes of the meeting held on 25 May 2011
- (2) Minutes of the meeting held on 22 June 2011

### Single Executive Member Decisions (Decision sheet)

- (1) Decision Sheet of the Single Executive Member Decision meeting (Board Member – Cleaner, Greener Oxford) held on 16 June 2011
- (2) Decision Sheet of the Single Executive Member Decision meeting (Board Member – Cleaner, Greener Oxford) held on 29 June 2011
- (3) Decision Sheet of the Single Executive Member Decision meeting (Board Member – Finance and Efficiency) held on 30 June 2011 (to be circulated separately)

## **12 RECOMMENDATIONS AND REPORTS FROM SCRUTINY COMMITTEES**

None.

### **13 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL**

Questions on notice under Council Procedure Rule 11.10(b) may be asked of the Lord Mayor, a Member of the City Executive Board or the Chair of a Committee.

Questions on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 8 July 2011.

Full details of any questions for which the required notice has been given will be circulated to Members of Council before the meeting.

### **14 STATEMENTS ON NOTICE FROM MEMBERS OF COUNCIL**

Statements on Notice under Council Procedure Rule 11.10(b) may be made. Statements do not need to be directed to a specific Councillor.

Statements on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 8 July 2011.

Full details of any statements for which the required notice has been given will be circulated to Members of Council before the meeting.

### **15 MOTIONS ON NOTICE**

61 - 64

Council Procedure Rule 11.14 refers. The Motions (listed in the order received) that have been notified to the Head of Law and Governance by the deadline of 1.00pm on Wednesday 29 June 2011 are attached to this agenda.

### **16 REPORTS AND QUESTIONS ABOUT ORGANISATIONS THE COUNCIL IS REPRESENTED ON**

### **17 HONORARY RECORDER - APPOINTMENT**

65 - 68

The Head of Law and Governance has submitted a report the purpose of which is to advise Council about the position of Honorary Recorder and to invite Council to appoint the Resident Judge at the Crown Court as Honorary Recorder in place of His Honour Judge Julian Hall who is no longer the Resident Judge.

Council is asked to:-

- (a) Appoint His Honour Judge Gordon Risius CB to the post of Honorary Recorder of Oxford for as long as he holds the position of resident Judge at the Crown Court;
- (b) Thank His Honour Judge Julian Hall for his services as Honorary Recorder.

## 18 MATTERS EXEMPT FROM PUBLICATION

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council).**

## **GUIDANCE ON DECLARING INTERESTS AT MEETINGS**

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.